

**AMVETS Post 19**  
**715 Fairview Avenue**  
**Lancaster PA 17603**  
**717-393-2907**

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[www.post19amvets.com](http://www.post19amvets.com)

**RENTAL APPLICATION FORM**

Banquet Hall daily \$450	Banquet Hall Daily \$900	Pavilion daily \$350
Weekday Rentals deposit ½ rental fee	Weekend Rentals deposit ½ rental fee	Deposit ½ rental fee
Hours Monday-Thursday 9:00AM-11:00PM	Hours Friday – Sunday 9:00AM-Midnight	Hours 9:00AM-8:00PM
Rental & Security fee \$45.00/hr	Rental & Security fee \$75.00/hr	Rental&Security fee \$45/hr

**(Any hours needed before/after listed times as above need to be Board approved and may be invoiced at a premium rate per hour)**

**Please read the entire application and rental documents and sign all pages as required. No reservation will be held without all signed documents and deposit as required.** Include all set up and clean up time when calculating the rental hours requested. Please contact us for an appointment if you wish to visit our facilities and discuss rentals.

**Full payment of rental fees, alcoholic & non-alcoholic beverage fees are due 2 weeks prior to the event.** The reservation/security deposit will be deducted from the total of all fees. At the close of the event, the doorman will inspect facility. Any damages will be documented and reimbursement for those damages will be assessed, applicant responsible for immediate payment.

Applicant Name/Organization \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Day/Date of rental \_\_\_\_\_ Time of rental \_\_\_\_\_

What time access for setup? \_\_\_\_\_ What time guests arrive? \_\_\_\_\_

What time event end? \_\_\_\_\_ What time cleanup/vacate? \_\_\_\_\_

Type of Event \_\_\_\_\_ Total hours of rental \_\_\_\_\_

Is this a fundraiser? \_\_\_\_\_ Will tickets be sold? \_\_\_\_\_ Preapproval required \_\_\_\_\_

Anticipated number of guests \_\_\_\_\_ Guests under 21? \_\_\_\_\_

AMVETS Post 19 to provide alcoholic beverages? \_\_\_\_\_

(AMVETS Post 19 reserves the right to determine number of bartenders for each event and invoice accordingly)

All guests under the age of 21 years MUST vacate the premises by 10:00PM, unless properly supervised by parent, guardian, or proper supervisor (adult) over 25 years of age at table and no alcohol may be present/served at table. No exceptions!

NO SMOKING or vaping is permitted inside any AMVETS Post 19 facilities

NO beverages/food may be taken outside the Banquet Hall

**NO weapons of any kind are permitted on the property of AMVETS Post 19**

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

**AMVETS Post 19 Use ONLY**

**Doorman Name** \_\_\_\_\_

**Bartender** \_\_\_\_\_

Total Rental fees \_\_\_\_\_ Deposit Rec'd \_\_\_\_\_ Ck# \_\_\_\_\_ CC \_\_\_\_\_ Cash \_\_\_\_\_

Rental paid \_\_\_\_\_ Ck# \_\_\_\_\_ CC \_\_\_\_\_ Cash \_\_\_\_\_

Bar Fees \_\_\_\_\_

Bar Type \_\_\_\_\_

Bar Fee \_\_\_\_\_ Ck# \_\_\_\_\_ CC \_\_\_\_\_ Cash \_\_\_\_\_

Doorman fees \_\_\_\_\_

Paid \_\_\_\_\_ Ck# \_\_\_\_\_ CC \_\_\_\_\_ Cash \_\_\_\_\_

Total Fees \_\_\_\_\_

Deposit total \_\_\_\_\_

Balance \_\_\_\_\_

Paid in full as per

\_\_\_\_\_